

**MINUTES OF THE PARKS & RECREATION COMMISSION OF THE TOWN BROOKFIELD,  
HELD AT TOWN HALL ON MARCH 25, 2015, AT 7:30 P.M.**

**Present:** Joei Grudzinski, Acting Chairman; Ed Butt, Tony Tomaino, Renee R. Santiago.  
(R. Blick in at 8:00 p.m.) Dennis DiPinto, Director; Elaine Rajcula, Secretary.

**Absent:** Sara Kincade, Mike Ferrand.

**Minutes of the January 7<sup>th</sup>, 2015 Special meeting** - Fiscal Year Budget Meeting minutes were accepted with addition of: **The Staff salary increases represented 1% of the proposed 3.4% request.** was put to a motion by T. Tomaino, seconded by R. Santiago. Passed.

**Minutes of February 25, 2015** were approved with a change under Current Projects: The Park & Recreation **was** instrumental in creating a short term solution to this problem. The motion was made by Ed Butt, seconded by Renne Santiago. Passed.

**Recreation Supervisor's Report** – Mary Knox – P & R sponsored Annual Afternoon of Ice Skating at Danbury Ice Arena on Sunday March 8<sup>th</sup>, with 250 people in attendance. Youth Basketball Leagues for Grades 1 – 12 are finished for the season. Last games played on Monday, March 23<sup>rd</sup>. Close to 400 children participated in these ten-week programs. Friday Night Ski Trips to Mohawk program ended on February 27. The program was a huge success with 140 students in Grade 5 – 12. The Spring/Summer Program Guide is at the printers. Spring Program Registration begins April 1<sup>st</sup> and Summer Camp Registration on April 7<sup>th</sup>. Beach Passes and Swim Lessons Registration will begin on April 27<sup>th</sup>. We're hosting the 19<sup>th</sup> Annual Egg Hunt on Saturday, March 28<sup>th</sup> at Town Hall. Volunteers are needed from 11:00 a.m. to 1:00 p.m. for setup, collecting money and spreading the eggs and candy.

**Parks Department** – D. DiPinto – The department is getting much use out of the backhoe received from the Highway Department. Spring equipment is being serviced, trash pickup as needed; paint bathroom/lunchroom floors and general cleanup.

**Self – Sustaining Fund Balance** – D. DiPinto – The Commission discussed the Fund Balance sheets. D. DiPinto stated the bottom line is that its in good shape.

**Conservation Commission** – There will be a meeting of the Conservation Commission and D. DiPinto on site at Happy Landings next week – April 2<sup>nd</sup>, at 10:00 a.m. A DEEP representative will be in attendance to discuss the future maintenance of the hay fields.

**Brookfield Girl Scout Heather Morey** – D. DiPinto stated Heather has received the Gold Award for work at Old Bridge with signage and trail clearing. J. Grudzinski mentioned it is a nice project for kids to volunteer and also should be on Facebook.

**Self Sustaining Fund Balance** – D. DiPinto – The small basketball court on the east side, and some playground equipment will begin in the next few months.

**Greenway Update** – D. DiPinto – Currently we are out to bid for the balance of the project and sealed bids are due by April 15 at 2:00 p.m. Once the bid opening has taken place the Town will make a recommendation to the State for their review and ultimate approval. The project will include a full time project inspector who will be on-site whenever the contractor is.

**Phase 1** – This spring the contractor for Phase 1 owes us a few more items before the project can be closed. Items on the punch list include turf establishment, misc. drainage issues and tennis / basketball resurfacing.

**Phase 2** – Work on the building continues. Plans are to open Boat Ramp on Memorial Day weekend. The Beach will open June 20<sup>th</sup> for the season. The Director will be advertising the use of Latin's Cove until the opening of the Beach. Work on the replacement of the sea wall has begun after addressing some unsuitable soils. The plan calls for 22 picnic tables, 8 to 10 grills and 3 lifeguard chairs. Upon delivery in mid-May the Grounds staff will assemble tables and chairs on site. On April 6<sup>th</sup> Dennis will attend the Board of Selectmen meeting to discuss projects updates and proposed additions to the project. Renovations to the comfort station at Cadigan Park remains a priority. These restrooms predate the current handicap accessible codes by many years.

**Town Beach Building Rental Policies and Procedures** – Discussion was held. The building does not have air conditioning. The beach building was designed as a three seasonal building. The original Parks plan that was rejected by the voters dictated that the building budget be cut by \$500,000. On April 6<sup>th</sup>, we meet with the Board of Selectmen and find out how we are going to move forward. The meeting is at 7:00 p.m.

**Boat Decontamination** – D. DiPinto – There will be a pilot program first week in July. There will be a person assigned to the launching area. He will visually do an inspection and check all the boats of mussels, etc. He will decontaminate the boat by washer for free.

**Adjournment** – A motion was made by T. Tomaino, seconded by E. Butt to adjourn the meeting at 9:30 p.m. Passed.

**The next meeting of the Parks & Recreation Commission will be held on Wednesday, April 22, at 7:30 p.m.**

**If you cannot make the meeting please call the office at 203-775-7310.**